

**Jamestown Community School
CAMPS AND EXCURSIONS POLICY
Review 2019**

RATIONALE

Camps and excursions are to be seen as an integral part of the educational program offered to students at Jamestown Community School from Reception through to Year 12.

The camps and excursions program should reflect the needs of students and provide educational experiences, which enhance the vision of the world in which they live.

The nature of camps and excursions should provide a relationship between experiences that students gain on camp, the way in which students learn and the level of responsibility that students should adopt within that learning.

Students, staff and parents recognise that the conduct of staff and students on camp is a reflection of the Jamestown Community School and that participants in all camps should aspire to meet that standard.

SCOPE OF CAMPS and EXCURSIONS

It is expected that the nature of a camp or excursion will take into account the maturity of students and the level of responsibility that can be expected from the students.

- All camp proposals must be presented to the Leader's group prior to bookings and planning and parental contact including risk assessments and DECD Excursion form ED170.
- Camps will be held **as year level camps**, where possible, and not as solely class camps, to enable students in the same year levels to share the same experiences.
- Junior primary students may engage in day excursions.
- This may extend through to overnight experiences in the primary years with teacher supervision and parental assistance.
- Middle School students could expect to participate in extended camps concentrating on social development and relationships with appropriate staff supervision and parental assistance where possible.
- The school will hold a biannual booking at sites like Errappa and Woodhouse so that a campsite is available for year levels to use. The year levels that will use the booking will be determined at the beginning of each year. Bookings will be made for a time in early Term 2.
- Year 8 – Aquatics Transition Camp, Pt Vincent, 2 nights, Week 2, Term 1
- Year 9 – Ski trip. 6 nights, Falls Creek. Week 4, Term
- Senior School camps are linked to curriculum.
- Year 10 - PLP Careers trip

FUNDING

- Through materials and services charges the school will fund all local excursions. This will include excursions within the local district and will relate only to transport costs.
- Costing for all camps and excursions outside of the local district will be determined by the teacher(s) and the Finance Officer.
- Written information to parents should clearly indicate payment options and deadlines for payment of deposits. In general all camp costs should be paid before the camp departs and by the designated date for payment. Failure to do this will mean non-attendance of students.

SUPERVISION

The student and teacher ratio outlined in the DECD 'Camps and Excursions Guidelines for Schools and Preschools – 2007' (currently under review). **MUST BE ADHERED TO.**

Staff must hold relevant and updated qualification for specialist activities as outlined in DECD Camps and Excursions policy.

Teaching staff are the designated supervisors of students on camp.

The camp location is an extension of the school site and the Principal is therefore ultimately responsible for the welfare of the staff and students.